

Hardy & Stephens Counseling Associates, PLLC

11070 183rd Circle NW, Suite C, Elk River, MN 55330

Phone: 763-633-5111

Fax: 763-633-5112

TELEPHONE CONSULTATIONS

Time spent with you on the telephone by your mental health professional other than for appointment information may be charged at a prorated hourly charge of 1 to 15 minutes for \$25.

PREPARATION OF FORMS AND REPORTS

These require chart review and often, discussion with the client. There will be a minimum charge of \$25 up to a maximum of \$200 per hour.

CHECK POLICY

To ensure proper credit, please make checks payable to Hardy & Stephens Counseling Associates. There will be a \$30 fee for returned checks. Thereafter, payment will only be accepted in the form of cash, credit card or money order.

MANAGING YOUR ACCOUNT BALANCE

If mailing, please remit payment to: Hardy and Stephens Counseling Associates
11070 183rd Circle Northwest, Suite C
Elk River, MN 55330

FEES

Insurance Code	Description	Unit	Price
90801/90802	Intake	45-50 minutes	\$210
90806/90812	Individual Therapy	45-50 minutes	\$180
90847/90846	Couple/Family Therapy	45-50 minutes	\$180
90853/90849	Group Therapy	60-90 minutes	\$180
90808/90814	Individual Therapy	75-80 minutes	\$210
90804/90810	Individual Therapy	20-30 minutes	\$ 90
Not Billable to Insurance	Late Cancellation/No Show	N/A	\$50/\$100
Not Billable to Insurance	Returned Check (NSF)	N/A	\$ 30
Not Billable to Insurance	Professional Consultation Services	60 minutes	\$210
Not Billable to Insurance	Phone calls, Letters & Reports	1 -15 minutes	\$ 25 +
Not Billable to Insurance	Court Appearances **	45-50 minutes**	\$250**

**COURT & LEGAL PROCEEDINGS

HSCA does not provide disability determination, custody studies or handle court issues

- HSCA providers do not perform court evaluations nor do they appear in court on behalf of individuals, children or adults. HSCA services are designed to assist in alleviating problems through individual or relational psychotherapy. HSCA providers are not trained for, nor do they maintain records with the intended purpose of court involvement.
- As a result, involving your therapist in court or legal issues is likely to damage the therapeutic alliance.
- If you wish forms for determination of mental illness, disability, court involvement with custody or assessments to be completed, we would be happy to refer you to practitioners in the area who offer this service.
- Should we be called to court, or our records requested or subpoenaed, we will charge the amount applicable under law for our services. Copies of records are available for a \$16.00 processing fee, plus \$1.20 per page for copying.
- In the event that it is necessary, voluntarily or by subpoena, for the therapist to testify before any court, arbitrator, or other hearing officer, to testify at a deposition, whether the testimony is factual or expert, or to present any or all records pertaining to the counseling relationship to a court official, the client agrees to pay the therapist for his or her services, (including but not limited to: travel, necessary expenditures (copies, parking, meals, and the like), time spent speaking with attorneys, reviewing records and preparation of reports) at the rate of \$250.00 per hour, rounded to the nearest quarter hour.
- The client further agrees to pay a retainer fee of \$2,000.00 two weeks prior to the appearance, presentation of records, or testimony requested. Personal checks will not be considered an acceptable form of payment for these services.